

TOPs Meeting (via Zoom)

Date: 07/05/2021

Time: 1pm

Present: Julie W., Bernadette L., Fiona B., Faye B., Emma B., Natalie A., Kam P.

Apologies: Rachel R., Sophie S., Gayle P.

Agenda

- Welcome!
 - Financial Update
 - Foodbank
 - Half Term Event
 - School fayre
 - Next Meeting
 - AOB
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Minutes

- **Welcome!:** Julie welcomed everyone to the meeting.
- **Financial Update:** Current balance £3454.02. Payment by cheque given to school for printing and parentmail cost. Awaiting cheque to clear.
- **Foodbank:** Donations are still good for foodbank.
- **Half Term Event:** Discussion on options for a half term event. General consensus that a reading event would be good. Details and sponsor sheet to be created.
- **School Fayre:** Progress discussed. Final agreement on time of fair to be 11-2. Some further suggestions for stall holders put forward. Entertainer has provided quote to cover 3 hours. Ice-cream and pizza vans booked.
- **Next Meeting:** Friday June 18th 1pm
- **AOB:** Suggestion by a committee member to fund scooter racks for the front of school. A large number of children now leave their scooters at school and the bike racks do not provide adequate storage or safety. This was agreed by all to be a good idea.
- Thank you to all!

Previous Actions:

- Pay school office for printing (Fiona). **Done, awaiting cheque to clear.**
- Confirm rates and availability of Children's Entertainer (Sophie). **Done, some clarification and booking confirmation still needed.**

- Email Bosworths once we have a definite fayre date (Bernadette). **Done, Ise Garden Centre contacted due to being more local.**
- Ask Rossi (ice-cream van) for rates and availability (Bernadette). **Done booked in. No charge from Gennaro and he will make a donation.**
- Come up with ideas for treasure hunt locations (everyone). **Due to possible limitations, it was decided to proceed with a reading activity.**

Actions:

- Confirm final details with Banana Brain Funshows and confirm booking (Sophie/ Julie).
- Create reading event sponsor sheet (Bernadette/ Julie).
- Ask school if they are happy with replacing a bike rack with scooter storage. Measure up and order scooter racks.